



TECHNICAL INSTRUCTIONS FOR ORAL COMMUNICATIONS AND POSTERS

1) ORAL PRESENTATIONS

- a) **The timing of an oral presentation** is 15 minutes for presentation followed by questions.
- b) **Audiovisual equipment:**
 - The Auditorium room is equipped with a master computer, which shall be used for all presentations.
 - Speakers will not be allowed to connect their own laptop to the LCD projector (Barco type).
 - Only PowerPoint presentations will be accepted.
 - Text should be written in English.
 - Speakers should save their presentations on USB memory sticks.
- c) **Sending your PowerPoint presentation file:**

All speakers are invited to send their PowerPoint presentations, either definitive or preliminary version, **by the 10th of October 2019** at the following address: ISOE2019@iaea.org.
- d) **Lecturers are required to be registered for the Symposium.**

2) POSTER

- a) **The text must be written in English.**

Each poster must have a top label indicating:

 - the title of the paper,
 - the names of the authors,
 - their affiliations.
- b) **Set-up:**
 - Poster size (maximum): 1.20 m (height) x 0.90 m (width)
 - Set up: On Tuesday October 22, 2019 from 8:00 to 9:00
 - Display: from Tuesday October 22, 2019 to Wednesday October 23, 2019
 - Take down: Wednesday October 23, 2019 noon
 - Fixation: Adhesive pads (provided by the Organisers in the display room)
- c) **Sending your PDF file:**

If possible, please provide us with a PDF file of your poster to be posted on the ISOE Website.
- d) **Poster sessions:**

Presenters of posters are asked to stand by their posters during coffee-breaks to be able to discuss it.
- e) **Presenters are required to be registered for the Symposium.**



2019 ISOE INTERNATIONAL SYMPOSIUM
BEIJING, CHINA, 22 – 24 October 2019

GUIDELINES FOR THE PREPARATION OF FULL PAPERS

Authors of accepted abstracts for oral and poster communications are invited to provide, if they wish, a full paper in addition of the corresponding abstract.

Full papers will be published on the ISOE website (www.isoe-network.net).

The sending of the full paper (as Word document) should be done **before end of August 2019** to the following Email address: ISOE2019@iaea.org.

Please, find below guidelines to prepare your full paper.

GUIDELINES for PREPARING FULL PAPER	
Deadline	End of August 2019
Length	10 pages maximum
Font	Times New Roman 11 point Single spacing 2.5 cm margins all round
Language	English
Layout	<ul style="list-style-type: none">➤ Title➤ Authors' names➤ Affiliation (Institution, Address, Country, Email)➤ Body of the paper (including tables and figures)➤ References